

## North Yorkshire Health and Wellbeing Board

**Minutes of the meeting held on Wednesday 24 February 2016 at  
County Hall, Northallerton**

**Present:-**

Board Members	Constituent Organisation
<b>County Councillors</b>	
County Councillor Clare Wood <b>(Chairman)</b>	North Yorkshire County Council Executive Member for Adult Social Care & Health Integration
County Councillor David Chance	North Yorkshire County Council Executive Member for Stronger Communities & Public Health
County Councillor Janet Sanderson	North Yorkshire County Council Executive Member for Children and Young People's Service
<b>Elected Member District Council Representative</b>	
Richard Foster	Craven District Council Leader
<b>Local Authority Officers</b>	
Richard Flinton	North Yorkshire County Council Chief Executive
Richard Webb	North Yorkshire County Council Corporate Director – Health & Adult Services
Peter Dwyer	North Yorkshire County Council Corporate Director - Children and Young People's Service
Dr Lincoln Sargeant	North Yorkshire County Council Director of Public Health
Janet Waggott	Ryedale District Council Chief Executive
<b>Clinical Commissioning Groups</b>	
Janet Probert	Hambleton, Richmondshire & Whitby CCG
Amanda Bloor (Vice Chairman)	Harrogate & Rural District CCG
Simon Cox	Scarborough & Ryedale CCG
Andrew Phillips (substituting for Mark Hayes)	Vale of York CCG
<b>Other Members</b>	
Shaun Jones	NHS England North Yorkshire & Humber Area Team
Sir Michael Carlisle	Chairman, Healthwatch, North Yorkshire
Alex Bird	Voluntary Sector (North Yorkshire and York Forum)
<b>Co-opted Members (voting)</b>	
Adele Coulthard (substitute for Martin Barkley)	Mental Health Trust Representative Tees Esk & Wear Valleys NHS Foundation Trust

**In Attendance:-**

Victoria Pilkington, Director, Partnership Commissioning Unit

**North Yorkshire County Council Officers:**

Wendy Balmain and Elaine Wyllie (Health & Adult Services), Patrick Duffy (Legal & Democratic Services), Catherine McCarty (Human Resources and Organisational Development) and Rachel Richards (Public Health).

**142. Apologies for absence**

Apologies for absence were submitted by:

- Martin Barkley, Chief Executive, Tees, Esk and Wear Valleys NHS Foundation Trust
- Patrick Crowley, Chief Executive, York Teaching Hospital NHS Foundation Trust
- Mark Hayes, Chief Clinical Officer, Vale of York CCG
- Colin Renwick, Clinical Chair, Airedale, Wharfedale and Craven CCG

**143. Membership**

The Chairman reported that the County Council had formally approved the appointment of Richard Mellor, as the designated substitute on the Board for Simon Cox.

The Chairman further reported that Martin Barkley, the Mental Health Trust Representative on the Board, would be leaving his post at the end of April. She added that he would be missed and asked Adele Coulthard to pass on Members' thanks to Martin for his contribution to the work of the Board and their best wishes.

**144. Minutes**

**Resolved** - That the Minutes of the meeting held on 27 November 2015 are approved as an accurate record.

**144. Public Questions or Statements**

None had been received.

**145. Ambition for Health Strategic Programme**

Simon Cox, Chief Officer, Scarborough and Ryedale CCG, presented a report, co-authored with Richard Webb, Corporate Director, Health & Adult Services, which updated the Board on this Programme - a partnership approach designed to transform health and social care services in Scarborough, Ryedale, Bridlington and Filey.

The *ambition* covered:-

- healthy lifestyles, to help people lead healthy lifestyles, supporting them to take control of their own health to prevent illness
- care at home, to improve the care provided at home and in the community with the aim of preventing people needing treatment in hospital; and
- sustainable services, to ensure that Scarborough Hospital and other major services are of a high quality and financially sustainable

The key drivers for change are the changing health needs of people which are creating increased demand; poor health outcomes for people in deprived areas; workforce pressures; and financial pressures which will be increased when a £10 million subsidy for Scarborough Hospital ends. Key issues include the need to help people adopt a healthy lifestyle and the fragility within the care market.

Sir Michael Carlisle, Chairman of Healthwatch North Yorkshire, felt that, whilst the aim of NHS England to help move people out of hospital was right, there is a squeeze on resources. Simon Cox added that there are several workforce models. There is a need to encourage greater self-care amongst people.

Richard Webb commented that the County Council is working with Coventry University to encourage people to embark on a career in care.

Alex Bird, Chief Executive of Age UK, North Yorkshire, stressed the role to be played by the Voluntary Sector around prevention and engagement and asked that this be strengthened in the programme.

Pete Dwyer, Corporate Director, Children and Young People's Service, felt there could be a tension between priority areas and the timescales involved but welcomed the focus on both quality and finances.

Richard Flinton, Chief Executive, felt that the Board should not lose sight of the positives. North Yorkshire is a great place to undertake partnership work. The challenging financial climate has led to more innovative ways of working. The County Council is positive about engaging and working to find solutions.

**Resolved** - That the report be noted.

#### **146. Joint Health and Wellbeing Strategy - Integrated Workforce Development Programme - Progress Update**

Catherine McCarty, Head of Human Resources and Organisational Development, presented a report which built on the Board's discussions at its Development Day on 14 December 2015. The Development Programme will involve all partners in producing an Integrated Workforce Strategy with the intention of increasing joint working. Communication will be via regular briefings in the form of a Newsletter.

Better Care Fund monies have been secured which will be used to recruit a Project Manager to help support delivery of the programme. A Steering Group will produce an action plan to support the development of the Programme and will have its first meeting by the end of March 2016.

A Workforce Summit, to kick-start the process, will be held in April/May this year. This will comprise representatives from all organisations on the Steering Group and consider the initial objectives and identifying areas for change.

Wendy Balmain, Assistant Director, Integration, said that one of the discussions will be how best to get across to people what a wonderful area North Yorkshire is for them and their families to live and work in.

Andrew Phillips, Vale of York CCG, queried whether York Ambulance Service should be included. Simon Cox said that this will be considered; there is no desire to exclude the Ambulance Service.

Amanda Bloor, Chief Officer, Harrogate & Rural District CCG, stressed that workforce is a key enabler in improving health and that it will be helpful if a Board Member would sponsor this workstream.

**Resolved** - That the progress made be noted and that updates on progress be a standing item on the Agenda for Board Meetings.

#### 147. North Yorkshire Winter Health Strategy 2015/2020

Dr Lincoln Sargeant, Director of Public Health, presented the final North Yorkshire Winter Health Strategy 2015-2020 and the draft Implementation Plan. He paid tribute to the partners involved in producing the Strategy and stressed that winter health planning is a year-long activity.

Rachel Richards, Public Health Consultant, advised the Board that the Strategy will be launched at an Event on 17<sup>th</sup> March 2016 and went through the detail of the strategy and its implementation.

£400,000 had been drawn in through partnership work which allowed partners to help deliver the Implementation Plan. Alex Bird commented that this funding runs out in December 2016 and queried where funding will come from after that date.

Rachel Richards acknowledged that there is a limited amount of money and cost-effective solutions, such as partners working together, will need to be developed on a sustainable basis. Some aspects are being piloted, such as Warm and Well North Yorkshire and a Single Point of Contact. Amanda Bloor commented that it is important not to duplicate existing activities. Alex Bird said that the voluntary sector will be happy to link in to the training for front line staff.

Richard Foster, Leader of Craven District Council, commented that Craven had signed up to *The Green Deal* (a Government initiative designed to help business and home owners employ more green technologies in their properties), but there is a poor take up in rural areas and there may be opportunity for funding through this initiative.

Richard Webb commented that this provided an ideal opportunity to review assessment documents.

County Councillor Sanderson referred to the diagram on page 11 of the Strategy, which illustrated the number of excess winter deaths in areas of North Yorkshire and queried how people at risk are identified. Rachel Richards advised that work is on-going to identify and support the most vulnerable.

Janet Probert, Chief Officer, Hambleton, Richmondshire and Whitby CCG, mentioned that part of the draft NHS Contract with GPs is to Make Every Contact Count (MECC). This is a great opportunity to do that.

County Councillor David Chance, the Executive Member for Stronger Communities & Public Health, said he is pleased with the Strategy and congratulated Rachel Richards on it.

#### **Resolved -**

- (a) That the Strategy be approved and the working Implementation Plan be noted.
- (b) That all Members receiving the final Strategy be asked to send representatives to the launch event on 17 March 2016.
- (c) That Members be asked to identify and pledge to support specific actions in the Implementation Plan. Organisation logos from Health and Wellbeing Board to be shared for inclusion in the Strategy.

- (d) That Rachel Richards will follow up funding/partnership opportunities (Green Deal, voluntary sector, MECC and social care documents).

#### **148. Joint Health and Wellbeing Strategy (JHWS) - Draft Performance Framework**

The Board considered a report by Amanda Bloor.

The Board's Development Session on 14 December 2015 had provided the opportunity to discuss performance around the Strategy and feedback from that Event had informed this paper.

The proposed framework for measuring progress against the JHWS includes:-

- A performance dashboard of key data providing high level evidence of the direction of travel towards achieving the Strategy.
- A programme of in-depth Board discussions to share intelligence and deepen understanding of progress on the Strategy's key themes and enablers.
- How the Board will use exception reporting to tackle problems together.

Amanda Bloor added:-

- It is important to recognise that, alongside numerical data, people's stories are a powerful indicator.
- It would be helpful if Members would agree to sponsor JHWS themes. In-depth knowledge is not the key requirement – more the ability to provide leadership.
- It is proposed that a Reference Group will review the effectiveness of the Board's structures.
- Snapshot information will have a role to play, as qualitative reporting is as, if not more, important than quantitative information.

Richard Webb felt this is very useful and that we now need to push on with it. Any work should not lose sight of key performance indicators.

Wendy Balmain advised that Transformation Boards can be a mechanism for governance structures. In terms of the Board understanding how the system is performing and making a difference, initiatives such as Ambition for Health will help provide this perspective, as well as being appraised of broader transformational work.

Elaine Wyllie, Head of Integration, added that it is important to see the collective picture, rather than stand-alone metrics. Aligning each JHWS theme and enabler to a Board Member as a sponsor will ensure a focus on a range of information.

#### **Resolved -**

- (a) That the performance dashboard indicators be agreed via the Commissioner Forum.
- (b) That the Board support structures be considered, via a Reference Group and recommendations be brought back to the Board for approval.
- (c) That nominations from Members for sponsors for JHWS themes and enablers be sought – volunteers to contact Amanda Bloor.
- (d) That the common introductory front sheet for all Board papers, as set out at Appendix 3 to the report, be agreed and used going forward.

## 149. NHS Planning Guidance and Better Care Fund Forward Look - Presentation

Shaun Jones, Head of Assurance and Delivery at NHS England - North (Yorkshire and The Humber), delivered a presentation which sought to crystallise the key issues for the Board to be aware of as summarised below:

### NHS Planning Guidance

All NHS Organisations have to produce a five year Sustainability and Transformation Plan (STP), place based, to drive the delivery of the five year Forward View and a one year Operational Plan, organisation-based, but consistent with the STP. There are nine national “must dos” for every local system in 2016/17, as follows:-

- Produce a sustainability and transformation plan for the local area
- Return to aggregate financial balance
- Address the sustainability and quality of general practice
- Deliver standards for A&E waits and ambulance response times
- Improve performance against 18-week Referral to Treatment standard
- Deliver cancer waiting times standard and one-year survival rates
- Deliver on the new mental health access standards and dementia diagnosis rate
- Improve care for people with a learning disability
- Make quality improvements, including publishing avoidable mortality rates (providers)

### Better Care Fund (BCF) Overview

The BCF 2016-17 guidance requires localities to update plans in line with the following eight national conditions:-

- That a BCF Plan, covering a minimum of the pooled Fund specified in the Spending Review, be signed off by the Health and Wellbeing Board and by the constituent Councils and CCGs
- A demonstration of how the area will meet the national condition to maintain provision of social care services in 2016-17
- Confirmation of agreement on how plans will support progress on meeting the 2020 standards for seven-day services, to prevent unnecessary non-elective admissions and support timely discharge
- Better data sharing between health and social care, based on the NHS number
- A joint approach to assessments and care planning and ensure that, where funding is used for integrated packages of care, there will be an accountable professional
- Agreement on the consequential impact of the changes on the providers that are predicted to be substantially affected by the plans
- That a proportion of the area’s allocation is invested in NHS commissioned out-of-hospital services, or retained pending release as part of a local risk sharing agreement; and
- Agreement on a local action plan to reduce delayed transfers of care

In terms of risk-share, each Health and Wellbeing Board must have agreement in place as to how they will use their share of the £1 billion previously used for the performance element of the Fund. Where partners are aware of significant risk with the delivery of their Plan, for instance, where emergency admission reduction targets were not met in 2015/16, NHS England expect them to consider using a local risk sharing agreement on the basis that “the same pound” cannot be spent twice on emergency admissions and on NHS commissioned out of hospital activity simultaneously.

BCF Plans will be reviewed by NHS England, the Local Government Association and the Association of Directors of Adult Social Services. Plan development and risks to delivery will be used to arrive at a judgment of *Approved*; *Approved with Support*; or *Not Approved*.

Janet Probert commented that CCGs are signed up conceptually, but funding is paid for by end result. There is a need to try to change the system to upstream work.

Richard Foster commented that money on equipment is not always spent in the best way.

Janet Waggott, Chief Executive, Ryedale District Council, advised Members that the County Management Group will be looking at issues relating to the Disabled Facilities Grant.

Wendy Balmain referred to the next steps, commenting that there may need to be some difficult discussions amongst partners to agree the final BCF plan and associated funding. Partnerships are strong and progress has been made in some areas in developing shared plans such as the Ambition for Health and Vanguard initiatives. In addition, national support has been provided in the form of Paul Corrigan and colleagues were asked to consider how best they feel this support can be utilised.

The Chairman said that she is keen to ensure that the existing good relationships between partners are not lost. The funding situation is difficult but she hopes we can get to a situation where we can move on.

**Resolved** - That the presentation be noted.

#### **150. Better Care Fund 2016/17 - Delegation Arrangements**

Wendy Balmain reported that the current national timescales require the Health and Wellbeing Board to approve and submit the 2016/17 BCF Plan by 25 April 2016. As the next meeting of the Board is not scheduled until 6 May 2016, it is proposed that the Board delegate sign off for the BCF 2016/17 Plan.

**Resolved** -

- a) That approval of the BCF plan for 2016/17 be delegated to the Chairman of the Health and Wellbeing Board, CCG Chief Officers, and the County Council (Director of Health and Adult Services) having had regard to other relevant parties' involvement in the development of the plan.
- b) That, notwithstanding the above resolution, a Special Meeting of the Board be held to sign off the BCF Plan, should this be required.

#### **151. Work Programme/Calendar of Meetings**

The Work Programme/calendar of meetings 2016/17 was received by the Board.

The Chairman advised that the next meeting of the Board on Friday 6<sup>th</sup> May 2016 at the Cairn Hotel in Harrogate may be used as a Development Day.

Janet Waggott advised that this date clashed with the count for the Police and Crime Commissioner Election.

**Resolved**

That the Work Programme be noted.

The meeting concluded at 4.30 p.m.